

**OFFICE MANAGER'S REPORT**

**MAY 20, 2024**

The water and gas bills was mailed to the customers on Friday, May 17, 2024. Payments are due no later than Tuesday, May 28, 2024, at 8:30 am. Payments may be placed in the Drop Box located on the front door of City Hall.

**OVER THE PHONE OR ONLINE PAYMENTS**

You may pay your bill over the phone at (1-844-368-1113) or online at [www.TownofMasonTN.org](http://www.TownofMasonTN.org) by 10:00pm on or before Tuesday, May 28, 2024, to prevent late penalties.

The penalties for late payments will be added on Tuesday, May 28, 2024, at 8:30am.

**CUT-OFF LIST / RECONNECT FEES / DISCONNECT FEES**

IF YOUR NAME APPEARS ON THE CUT-OFF LIST A \$50.00 RECONNECT FEE WILL BE ADDED TO YOUR ACCOUNT EVEN IF YOUR WATER/GAS SERVICES ARE NOT DISCONNECTED.

ONLINE/OVER THE PHONE PAYMENTS MUST BE MADE BY 10:00 PM ON OR BEFORE FRIDAY, JUNE 7, 2024, IN ORDER TO PREVENT A \$50.00, RECONNECT FEE.

**CUT-OFFS WILL BE MONDAY, JUNE 10, 2024, AT 8:30 AM**